



METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY RFP NOTICE

REFERENCE NO: **RFP #10-08**

RFP'S DUE: **April 26, 2010**

COMMODITY/SERVICE: **Insurance and retirement services**

COMMODITY CODE: **8413**

DETAILED DESCRIPTION: The Metropolitan Government of Nashville and Davidson County ("Metro") is requesting Proposals from all qualified vendors for the purchase of the following products and services.

Vendors must be able to address and adhere to the following "short list" of requirements:

• Provide vision benefits to the specified employees.	• Fixed retention costs
• Competitive premiums commensurate with desired service requirements	• Assistance with controlling future expenditures
• Employee satisfaction with offered plan	• Assistance with communicating the benefit plan
• Long-term cost guarantees	• Reports and data required to administer the plan as requested by Metro

If you are interested in the Request for Proposals described above, you can download it in Adobe PDF format from our web site, http://www.nashville.gov/finance/Support_Services/purchasing/bob_letter.htm. (NOTE: Any amendments or other additional information related to this solicitation will be posted with the original document on the web site.) An Adobe Acrobat reader is required to view the document; it can be obtained free by following the Adobe link on the B.O.B. page.

If you do not have Internet access and want to receive this Request for Proposals, all subsequent amendments issued by Metro, or additional information on the RFP package, please provide the requested information to:

Metropolitan Government of Nashville and Davidson County
Department of Finance/Division of Purchases
222 Third Avenue North, Suite 601
Nashville, TN 37201
fax: (615) 862-6179, attention Jan Wiles
phone: (615) 862-6674 e-mail: jan.wiles@nashville.gov

Requests for RFP packages must be received in the Division of Purchases office at least two (2) working days prior to the RFP due date. RFP packages may be picked up in person until the time of the RFP opening. RFP amendments will be sent only to those vendors requesting a RFP package.

PRE-PROPOSAL MEETING: Yes
DATE/TIME: April 9, 2010: 1:00 PM

LOCATION: Bill Whitson Training Room,
Room 601, 6th floor
222, 3rd Avenue North,
Nashville TN. 37201.

please complete the following

company _____	vendor response/request
address _____	_____ no bid at this time - please retain on bid list
_____	_____ please remove from this commodity code
contact name _____	_____ please send complete bid/proposal package
phone _____	
fax _____	
E-MAIL FOR RFP NOTICES _____	

RFP questions? Contact Mr. Ken Hackett at (615) 862-6648 or ken.hackett@nashville.gov



Requests for ADA accommodation should be directed to Kim Northern – 222 Third Avenue North, 5th Floor 650, Nashville, TN 37201, phone (615) 862-6170, TTy: (615) 880-1710.